



8. Next?
Of your 3 items which will you continue doing?
Which will you stop?
differently?

9. Other
What other pressing issues have you at the moment?



10. Other actions
What could you do to address the items listed in step 9?
List them on this sheet



11. Priorities
Of all the changes you have talked about in 6, 7, 8 & 10, which are your top 3 priorities to do?
Write them here

#1
#2
#3



Before you begin
This dialogue sheet is intended for groups of 2 to 8 people. If you have a group larger than 8 then split in two or more separate groups, give each group a separate sheet to work on and compare action plans at the end.
This sheet will take at least one hour to complete and maybe over two hours.
The goal of this sheet is to help you find better ways of working.



How much time have you left? Enough?

7. And the other thing...
Repeat step 5 or 6 for the third item in your list - the one you haven't talked about yet. If you think it was a success repeat step 5, if you think it was less successful repeat step 6.

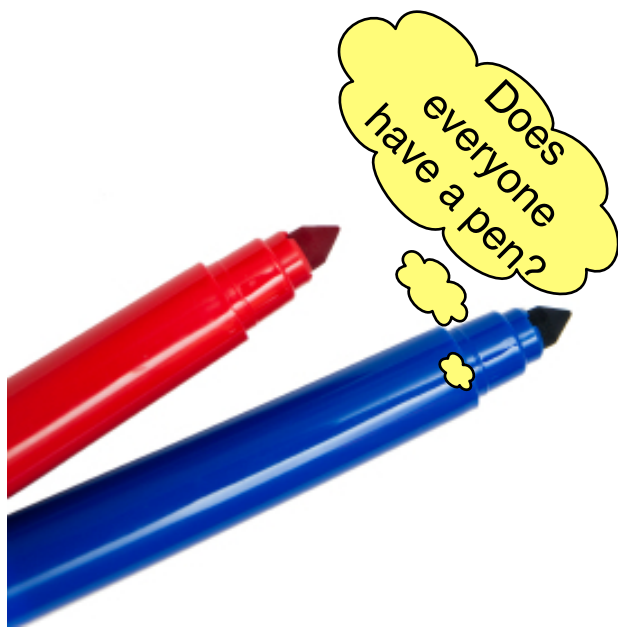
www.dialoguesheets.com

#1
#2
#3

Use this space however you like, for: notes, ideas, comments and suggestions.

1. Start here
This is a dialogue sheet, it is designed to promote good conversation.
Team members should seat themselves equally around the sheet so each question can be read by at least one person easily. Take one question at a time, **skip questions if you like**. The person closest to the question should read out the question and take notes of the discussion. Each person should get a chance to read and note at least one question.

2. Follow up
The aim of this sheet is to build on the results of a previous retrospective.
Write above the 3 things you decided to do as a result of your last retrospective.



3. Effectiveness
On a scale of 1 to 10 agree how effective you have been at doing the 3 items you listed in step 2.
1 = Not at all
10 = Ideal



4. Time - check
Check how long you have taken to get here; how long you can continue working on this sheet? If it helps, write the number of minutes you will spend discussing each remaining question next to the question.



5. Success
Which of the 3 items considered in steps 2 and 3 has been the most successful.
* How did you achieve that success?
* What benefits have you seen from the change?

Remember to let the question reader lead the discussion



6. Least successful
Which of the items listed in steps 2 and 3 was the least successful?
* What happened?
* What prevented you from giving it a higher score?
* What could you do to make the item more successful?